**Sample: PROCESS EVALUATION FORM FOR EXPERIMENTAL SUBJECT**

Student: Code:

Semester:

Academic year:

Subject: Code:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Content** | **Evaluation** | **Score** | **Score of supervisor**  |
| **Not good(1)** | **Average (2)** | **Good (3)** | **Excellence (4)** |
| 1 | Diligence | Absent ≥ 2 class | Absent 1 class | Be late for class ≥  | Full attendant and on time in all class. | 1/10 |  |
| 2 | Attitude learning attitudes | Student does not follow the safety rules of the lab, (no blue clothes, gloves, masks, ...) | Student does not follow the safety rules of the lab, (no blue clothes, gloves, masks, ...) ≥2 class | Student does not follow the safety rules of the lab, (no blue clothes, gloves, masks, ...): 1 class | Student follows the safety rules of the lab, (no blue clothes, gloves, masks, ...) | 1/10 |  |
| Student does not clean equipment after experiment | Student does not clean equipment after experiment  | Student cleans equipment after the experiment. | Student cleans equipment and pace equipment to the right place. | 2/10 |  |
| Student does not prepare lesson before class | Student does not prepare and assign to the experimental group | Student prepares and assign the team to do experiments incorrectly | Student prepares and assign appropriate for experimental group | 2/10 |  |
| 3 | Teamwork skill | Student does not participate in the work as well as contributing useful ideas to the group's overall work | Student participates in group work as directed by the team leader | Student participates in work as well as contribute helpful comments to the group's overall work | Student participates in the work as well as contributing useful ideas to the group's overall work and as a key contributor | 2/10 |  |
| 4 | Data report | Student does not report data after each experiment (missing 6 - 10 times) | Student does not report data after each experiment , missing 1 – 5 times | Student reports completely  | Student reports completely , clearly and on time  | 2/10 |  |
|  | **Điểm tổng** | **10/10** | **/10** |

 *Ho Chi Minh City, date ….. month ….. year…….*

 **Supervisor**

 (Signature and full name)

**Sample: FINAL EVALUATION FORM FOR EXPERIMANTAL SUBJECT**

Semester:

Academic year:

Student: Code:

Subject: Code:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Content** | **Evaluation** | **Score** | **Score of reviewer** |
| **Not good (1)** | **Average (2)** | **Good (3)** | **Excellence (4)** |
| 1 | Report | Description of project report does not follow the formal form and sections in the report were not consistency. | Description of the project report follows the formal form but many errors: unclear headings, unstructured tables, figures, spelling, typing, etc. | Description of the project report follows the formal form but the report still contains some errors. | Description of the project report follows the formal form, clear and logic. | 2/10 |  |
| 2 | Quality of the report | Confusion arrangement, not sequential.  | The report arrangement is difficult to follow, no logic sequence, discrete, no links between the sections | The order of the report is easy to follow. | Description of the report is done by using visual effects to highlight layouts, emphasizing important information. | 1/10 |  |
| The core content contains less information, not clearly defined. | The core content contains less information | Content provides full information but does not emphasize and explain the core | Content provides complete and up-to-date information on the topic of reporting, emphasizing, explaining, and simplifying the core issues that helps readers understand and grasp the core issues. | 1/10 |  |
| The report is written the correct process and calculated the data under 25% | The report is written the correct process and calculated the data under 50% | The report is written the correct process and calculated the data under 75% | The report is written the correct process and calculated correctly the experimental data  | 2/10 |  |
| 3 | Oral examination | Student does not answer inaccurately and clearly all questions  | Student answer accurately and clearly 1 question  | Student answer accurately and clearly 2 question | Student answer accurately and clearly 3 question | 4/10 |  |
|  | **Total** | **10/10** | **/10** |

 *Ho Chi Minh City, date month ….. Year …….*

 **Reviewer**

 (Signature and full name)